

ACADEMIC BOARD

Wednesday 23 October 2019

2pm

Moore Annexe Lecture Theatre (MX 001)

Refreshments will be available outside the Moore Annexe Lecture Theatre (MX 001)



Members are reminded that the items of business under *Items for formal approval* and *Items for report* are starred. This means that those items will be taken as read, and approved or noted as appropriate, without discussion, unless any are unstarred by members contacting the Secretary by **5pm on Monday 21 October 2019**.

Those papers not attached will be circulated shortly. Late papers circulated after the deadline for unstarred will be unstarred.

Agenda

Procedural

1. **Welcome and Apologies**
2. **Terms of Reference and Standing Orders**
 - 2.1 To receive the updated Terms Of Reference and Standing Orders. P J L AB/19/58
 - 2.2 To receive and approve the updated membership list for 2019-20 P J L AB/19/59
3. **Minutes of the previous meeting**

To approve Minutes of the meeting held on **Wednesday 5 June 2019**. P J L Attached
4. **Matters arising**

To note actions arising from the last meeting.
5. **Actions taken by the Chair**
 - 5.1 To note that the Chair approved the Admissions Policy for the 2019-20 recruitment cycle. P J L AB/19/60
 - 5.2 To note that the Chair approved the entry grades for the 2020-21 recruitment cycle. P J L AB/19/61
 - 5.3 To note that the Chair approved some regulatory changes to take effect September 2019. P J L AB/19/62
6. **Report on Academic Board elections**

To provide an oral report on the recent Academic Board elections P J L
7. **Reportable events**

To receive a paper outlining events that the College is obliged to report to the Office for Students. DA AB/19/63
8. **Unstarring of items**

To note the unstarring of any *Items for formal approval* and *Items for report*.

Formal Reports

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| 9. | Principal's Report | To receive a written report from the Principal. | PJL | AB/19/64 |
| 10. | Reports from the Senior Management Team | To receive oral reports from members of the Senior Management Team summarising key business undertaken in their areas. | KN/ KB/
JK | |
| 11. | Report from the Students' Union President | To receive an oral report from the Students' Union President | JO'N | |
| 12. | Report from the Council | | | |
| 12.1 | | To receive an oral report from the Academic Board representative on Council on the Council meetings held on 4 July and 9 October 2019. | SA/
ES/RF | |
| 12.2 | | To receive the minutes of the Council meetings held on 4 July 2019. | SA/
ES/RF | AB/19/65 |

Strategy Discussion

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| 13. | COLLEGE'S ACCESS AND PARTICIPATION PLAN | To receive a paper on the Access and Participation Plan 2020-21 to 2024-25: Improving the attainment gap. | DA/JK | AB/19/66 |
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Major Items of Business

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| 14. | Update on new Schools | To receive oral updates from the Deputy Principal (Academic) and Deputy Principal (Operations) on the academic restructuring. | KN/ DA | |
| 15. | College Strategy | To receive a report on the development of the new College strategy. | KB | AB/19/67 |
| 16. | Update on REF preparations | To receive an update on REF preparations from the Senior Vice-Principal (Research and Enterprise) | KN | AB/19/68 |
| 17. | Update to College Enhancement Plan – actions from 2019 NSS | To receive an update on actions that the College will take in response to 2019 NSS scores. | DG | AB/19/69 |
| 18. | Annual report of Academic Board | To receive the annual report of the business of Academic Board for 2018-19. | PJL | AB/19/70 |
| 19. | Student recruitment | To receive a report on the student intake numbers for 2019-20. | DA | AB/19/71 |
| 20. | Academic promotions | To receive a list of the academic promotions in place for 2019-20. | RT | AB/19/72 |

Items for formal approval

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| * | 21. | Nominations for committees | To receive a list of nominations for Statute 9 and student discipline committees. | RH | AB/19/73 |
| * | 22. | Publication | | | |
| | 22.1 | | To agree which, if any, items require broad dissemination around the College. | | |
| | 22.2 | | To confirm the designation of papers as exempt from the Freedom of Information Act requirements. | | |

Items for report

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| * | 23. | PDR Reports | | | |
| | 23.1 | | To receive the updated action plan following the School of Management PDR held in October 2018. | DG | AB/19/74 |
| | 23.2 | | To receive the PDR report and action plan following the Department of English Periodic Departmental Review held in February 2019. | DG | AB/19/75 |
| | 23.3 | | To receive the PDR report and action plan following the Department of Economics Periodic Departmental Review held in March 2019. | DG | AB/19/76 |
| * | 24. | Academic Board Executive | | | |
| | | | To receive the minutes of the meeting of the Academic Board Executive held on 23 September 2019. | KB | AB/19/77 |
| * | 25. | Academic Planning Committee | | | |
| | | | To receive the minutes of the last two meetings of the Academic Planning Committee, held on 11 April and 11 June 2019. | KN/ KB | AB/19/78 |
| * | 26. | Collaborative Provisions Committee | | | |
| | | | To receive the minutes of the last meeting of the Collaborative Provisions Committee, held on 14 May 2019. | KB | AB/19/79 |
| * | 27. | Research and Impact Committee | | | |
| | | | To receive the minutes of the meeting of the Research and Impact Committee held on 9 April 2019 | KN | AB/19/80 |
| * | 28. | Teaching and Learning Strategy Committee | | | |
| | | | To receive the minutes of the meeting of the Teaching and Learning Strategy Committee (now the Education Strategy Committee) held on 22 May 2019. | KN | AB/19/81 |
| * | 29. | Quality Assurance and Standards Committee | | | |
| | | | To receive the minutes of the meeting of the Quality Assurance and Standards Committee held on 15 May and 09 July 2019. | DG | AB/19/82 |

Other Matters

30. **Any other business**
31. **Date of next meeting**
Wednesday 11 December 2019 at 2pm in the Moore Annexe Lecture Theatre.